



Import Virtual Card(s) guideline for the STid Mobile ID® Online Platform.

Import EXCEL Format

English

	A	B	C	D	E	F
1	First Name	Last Name	Email	Phone Number	Blue Mobile ID Configuration	Private ID/CSN
2	Usman	Ali	usman.ali@gmail.com	1234567890	confA	1232334
3	John'e	Paul	john.paul@outlook.com	93423213213	confA	12345
4	Ashton	Cox	Ashtoncox@gmail.com	34343434311	conf 0001	2323232
5	Brunu	Nash	BruNu.Nash01@yahoo.com	999997878783	myConfigName	88888231

French

	A	B	C	D	E	F
1	Prénom	Nom de famille	Email	Numéro de téléphone	Configuration de Blue Mobile ID	Identifiant privé / CSN
2	Usman	Ali	usman.ali@gmail.com	1234567890	confA	1232334
3	John'e	Paul	john.paul@outlook.com	93423213213	confA	12345
4	Ashton	Cox	Ashtoncox@gmail.com	34343434311	conf 0001	2323232
5	Brunu	Nash	BruNu.Nash01@yahoo.com	999997878783	myConfigName	88888231

General Importing Detail

- ⇒ Customer site should exist in which user want to import virtual cards.
- ⇒ Excel file should have .xlsx extension.
- ⇒ Only the first sheet data will be imported.
- ⇒ Extended ASCII characters are allowed. [https://fr.wikipedia.org/wiki/ISO/CEI_8859-1]

Imported Data Detail

Column Name	Description	Validation
First name	<ul style="list-style-type: none"> ⇒ It is the first name of the user to whom virtual card is assigned. ⇒ It is mandatory to provide the first name of the user. ⇒ It should be the first column of the EXCEL sheet. 	<ul style="list-style-type: none"> ⇒ Only special character which is not allowed is: <input style="width: 100px; height: 15px;" type="text" value=""/> ⇒ Length of the first name should not be more than 30 characters. ⇒ First name should not be empty. ⇒ First name should only be text or string (Numbers are not allowed).
Last name	<ul style="list-style-type: none"> ⇒ It is the last name of the user to whom virtual card is assigned. ⇒ It is mandatory to provide the last name of the user. ⇒ It should be the second column of the EXCEL sheet. 	<ul style="list-style-type: none"> ⇒ Only special character which is not allowed is: <input style="width: 100px; height: 15px;" type="text" value=""/> ⇒ Length of the last name should not be more than 30 characters. ⇒ Last name should not be empty. ⇒ Last name should only be text or string (Numbers are not allowed).
Email	<ul style="list-style-type: none"> ⇒ It is the email of the user to whom virtual card is assigned. ⇒ Virtual card downloading link will be sent to this email address. ⇒ It is mandatory to provide the correct email of the user. 	<ul style="list-style-type: none"> ⇒ Email format should be correct. [https://en.wikipedia.org/wiki/Email_address] ⇒ Maximum length of the email should be 50 characters.



	⇒ It should be the third column of the EXCEL sheet.				
Phone number	<ul style="list-style-type: none"> ⇒ It is the phone number of the user to whom virtual card is assigned. ⇒ It should be the fourth column of the EXCEL sheet. 	<ul style="list-style-type: none"> ⇒ Only special character which allowed are: <table border="1" style="margin-left: 20px;"> <tr> <td style="width: 20px; height: 15px;">(</td> <td style="width: 20px; height: 15px;">)</td> <td style="width: 20px; height: 15px;">+</td> </tr> </table> ⇒ Spaces are not allowed. ⇒ Minimum 10 characters and maximum 15 characters are allowed. ⇒ String or text is not allowed. ⇒ Phone number can be empty. 	()	+
()	+			
Blue Mobile ID Configuration	<ul style="list-style-type: none"> ⇒ It is the name of the configuration. ⇒ Configuration name is used to create a virtual card (Private ID). ⇒ Before importing the EXCEL sheet make sure that the site has a PSE file uploaded, with the same configuration name mentioned in EXCEL sheet. ⇒ It should be the fifth column of the EXCEL sheet. 	<ul style="list-style-type: none"> ⇒ Blue Mobile ID configuration name should be case sensitive. 			
Private ID/CSN	<ul style="list-style-type: none"> ⇒ It is an identification code of the virtual card. ⇒ Private ID should be empty if user wants to create STid Mobile ID card. ⇒ Private ID uniqueness check will be handled by the admin user. If duplicate Private IDs are allowed a warning message will be displayed and the card will be imported. If duplicate IDs are not allowed, error message will be displayed accordingly. ⇒ In order to use the leading Zeros in a Private ID column make sure whole column format type is Text. ⇒ It should be the sixth column of the EXCEL sheet. 	<ul style="list-style-type: none"> ⇒ Private ID should match the current configuration protocol (hexadecimal/decimal/Length). 			